



April 18, 2024

Becky Bucar  
Assistant Public Works Director  
Town of Truckee  
10183 Truckee Airport Road  
Truckee, California 96161

Re: TSSA-1 Funds Annual Discussion

Dear Becky,

On behalf of the Tahoe Donner Board of Directors, please accept this letter as a response to your presentation to the Tahoe Donner Board of Directors relating to the annual reporting on project updates, status, and eligible uses of the Truckee Special Service Area-1 (TSSA-1) funds. We thank you for your time and consideration of the discussions throughout the year and annually at the March Tahoe Donner Board of Directors meeting.

The purpose of this letter is to provide the Town of Truckee (Town) staff and Town Council with several requests and recommendations for consideration during the 2024/2025 Town of Truckee budget process.

The Tahoe Donner Board of Directors reviewed the correspondence dated March 20, 2024. The Board of Directors also discussed these subjects during a regularly scheduled Board of Directors meeting on March 29, 2024. As a result of that review and discussion, for the Town's consideration the Tahoe Donner Board recommends of the following concerning the future use of the TSSA-1 funds:

### **FY 24/25 TSSA-1 Contribution**

Tahoe Donner requests that the Town of Truckee maintain the current assessment level and previously established eligible uses for the TSSA-1 fund, while also maintaining an equitable funding level of overall Town of Truckee pavement management.

### **Uses of TSSA-1 Fund**

In addition to the three uses identified in the town's March 20, 2024 letter to the Tahoe Donner Board of Directors, Tahoe Donner requests that the following three uses be added to the list of allowable TSSA-1 uses:





1. Emergency Preparedness Infrastructure Improvement: Permit TSSA-1 funds to be used to support the planning and development of improved emergency preparedness infrastructure, including improved emergency access and egress infrastructure, benefiting the Tahoe Donner community.
2. Roadway Safety Infrastructure Improvement: Permit TSSA-1 funds to be used for the planning and development of traffic safety infrastructure benefiting the Tahoe Donner community.
3. External Agency Partnerships and Additional Resources: Formally continue to support the Town / TDA reimbursement partnership model initiated with the Alder Creek Road Parking Project in 2011 whereby Tahoe Donner self-performs Capital Improvement Projects eligible for TSSA-1 funds projects on behalf of the Town expanding the Town's resources and achieving Tahoe Donner's objectives for improved services and benefits to the subdivision.

### **FY 24/25 Special Projects**

Tahoe Donner Board of Directors supports the two FY 24/25 special projects identified in the town's March 20, 2024 correspondence:

1. Annual Paving and Drainage Projects
2. Tahoe Donner Trail (C2317)

As reported in the Town's correspondence, there continues to be a surplus balance of the TSSA-1 funds. Therefore, in addition to the two special projects identified above, the Tahoe Donner Board of Directors requests that the town consider adding the projects listed in priority order below as additional special projects eligible for TSSA-1 funding support in FY 24/25.

1. Alternative Emergency Egress/Access Feasibility Study: Request funding on a reimbursement basis for Tahoe Donner to undertake a feasibility study for alternative emergency egress and access to the Tahoe Donner subdivision, including reconsideration of the Trout Creek trail, and other unidentified alternatives. Alternatives should satisfy the minimum standards necessary to serve as an emergency egress and access for Tahoe Donner. Tahoe Donner believes that this study is achievable if prioritized for FY 24//25 through partnership efforts between Tahoe Donner, the Town, and adjacent landowners.
2. Roadway Safety and Emergency Preparedness Infrastructure Improvement: Request appropriate funding for roadway safety and emergency preparedness measures including but not limited to, increased striping, expanded defensible space around studied congestion areas during evacuation modeling, evacuation signage, and traffic cameras.





Tahoe Donner's objective for these additional special projects is to identify and implement emergency preparedness infrastructure improvements that will contribute to a minimum 30% decrease in evacuation model times.

### **Future Funding: Pioneer Trail & Bridge Street Extension**

Looking beyond FY 24/25 to the 5-Year CIP Budget included with the town's March 20, 2024 correspondence as Exhibit A, Tahoe Donner requests that:

1. The town continue to include the Pioneer Trail and Bridge Street Extension project in the 5-Year CIP.
2. That FY 26/27 TSSA-1 funding continue to be included to support public opinion polling efforts related to the Pioneer Trail and Bridge Street Extension project.

Thank you for your efforts to continue to engage the Board and secure its perspective on this matter. This correspondence is expected to be included as information in the Town Council's deliberation on TSSA-1's 2024/2025 year. Please contact me should you have any questions.

Sincerely,

ANNIE ROSENFELD  
General Manager

Cc: Tahoe Donner Board of Directors  
Town of Truckee Town Council Members





April 22, 2025

Becky Bucar  
Assistant Public Works Director  
Town of Truckee  
10183 Truckee Airport Road  
Truckee, California 96161

Re: TSSA-1 Funds Annual Discussion

Dear Becky,

On behalf of the Tahoe Donner Board of Directors, please accept this letter as a response to your annual presentation to the Tahoe Donner Board of Directors reporting on Truckee Special Service Area-1 (TSSA-1) project updates, funding, status, and eligible uses. We thank the engineering staff for your time and collaboration this past year and annually at the March Tahoe Donner Board of Directors meeting.

This letter aims to provide the Town of Truckee (Town) staff and Town Council with feedback and recommendations for consideration during the 2025/2026 Town of Truckee budget process.

The Tahoe Donner Board of Directors reviewed the correspondence dated March 20, 2025 and discussed these subjects during a regularly scheduled Board of Directors meeting on March 28, 2025.

As a result of that review and discussion, for the Town's consideration, the Tahoe Donner Board recommends the following concerning the future use of the TSSA-1 funds:

### **Uses of TSSA-1 Funds**

Last year, Tahoe Donner requested the Town Council consider adding the following uses to the TSSA-1 funds.

1. Emergency Preparedness Infrastructure Improvement: Permit TSSA-1 funds to be used to support the planning and development of improved emergency preparedness infrastructure, including improved emergency access and egress infrastructure, benefiting the Tahoe Donner community.
2. Roadway Safety Infrastructure Improvement: Permit TSSA-1 funds to be used for the planning and development of traffic safety infrastructure benefiting the Tahoe Donner community.





The Board was pleased to hear that the Town approved these additional uses during the Town's budget process. We continue to believe these are critical uses benefiting the Tahoe Donner community.

Tahoe Donner supports the existing uses of the TSSA-1 funds with no recommendations for modification.

### **FY 25/26 TSSA-1 Contribution**

Tahoe Donner requests the Town maintain the current assessment level and previously established eligible uses for the TSSA-1 fund, while also maintaining an equitable apportionment of Town pavement management funding for work within Tahoe Donner.

TSSA-1 funding levels have not been adjusted since 1992. Given the expansion of uses over the years, and the potential for using TSSA-1 monies to fund large-scale projects benefiting Tahoe Donner residents, Tahoe Donner wants to ensure that the Town is evaluating the long-term adequacy of current TSSA-1 funding levels.

We are confident that the Town staff will consider this feedback as they prepare and review future draft funding schedules.

### **Annual Paving and Drainage Projects**

Tahoe Donner was briefed on the updated Paving Maintenance Plan. We were also informed that the Town Engineering staff will ask the Town Council to consider adjusting the town-wide repaving base service level for local streets from 30 years to 25 years.

Town staff presented their draft recommendation to continue Tahoe Donner's enhanced service levels, which provide for 20-year repaving intervals for local streets and 8-year intervals for Northwoods Boulevard.

For streets within the Tahoe Donner subdivision, Tahoe Donner supports maintaining the current 20-year and 8-year repaving intervals, with regular analysis of local roads to identify those that meet the Overall Condition Index levels for repaving earlier than 20 years.

### **FY 25/26 Special Projects**

Tahoe Donner Board of Directors supports the three special projects identified in the town's March 20, 2025 correspondence:

1. Tahoe Donner Trail (C2417)





2. Tahoe Donner Emergency Egress Improvement Study (C2513)
3. Tahoe Donner Roadside Vegetation Management (C2514)

The Board confirms its support for these projects for the upcoming fiscal year and for their continued development in future years. By funding improvements to Tahoe Donner's transportation, trails, and emergency preparedness and evacuation infrastructure, these special projects will provide important benefits to Tahoe Donner residents.

### **Future Funding: Pioneer Trail & Bridge Street Extension**

Looking beyond FY/25/26, Table A, which was included as an attachment with the town's March 20, 2025 correspondence, includes FY 26/27 funding for public opinion polling efforts related to the Pioneer Trail and Bridge Street Extension project. At this time, Tahoe Donner does not request changes to the Table A schedule.

However, we anticipate that Project C2513, the Tahoe Donner Emergency Egress Improvement Study (Study), will provide new information and make recommendations that may or may not prompt Tahoe Donner and the Town to reevaluate the Pioneer Trail and Bridge Street Extension project.

Tahoe Donner requests that the Town include Tahoe Donner staff in stakeholder meetings as it evaluates the Study's findings and recommendations. Additionally, the Tahoe Donner Board requests the opportunity to reevaluate its input on the Pioneer Trail and Bridge Street Extension project following the Study's completion.

As always, thank you for your efforts to continue engaging the Board and securing its perspective on this matter. This correspondence is expected to be included as information in the Town Council's deliberation on TSSA-1's 2025/2026 year. Please contact me should you have any questions.

Sincerely,

ANNIE ROSENFELD  
General Manager

Cc: Tahoe Donner Board of Directors  
Town of Truckee Town Council Members

