



Architectural Standards Committee Meeting

In Person/Teleconference

Minutes for July 23, 2025

Members Present: Rod Whitten (Chair), Mitch Clarin (Vice Chair)

Alternates Present: Debi Phelps, Joe Veni, Bill Staehlin, Ted Arleo, David Hipkins

Board Liaison Present: Courtney Murrell (arrived 10:12 AM)

TDA Staff Present: Lisa Purchard, Jason Hajduk-Dorworth, Claire Ellinwood, Jasmine Ross

Others Present: Jennifer Jennings, Michael Bledsoe, Caroline Lee, Thuong Dinh, Ryan Benty,
Guillaume Seguin, Kenzie Tillitt, David Zachary, Jeff and Jessica Menasco, John
Downing, Zach Osness

Meeting called to order: 9:00 am

Member Comments: None

CONSENT CALENDAR

Discussion/Action Item: Approval of the July 9, 2025, meeting minutes. Debi Phelps made a motion to approve the consent calendar. Mitch Clarin seconded. (Passed 3:0 Whitten, Clarin, Phelps)

Unit 6, Lot 634

Unit 5, Lot 139

Unit 6, Lot 186

Unit 6, Lot 458

Unit 7, Lot 318

DISCUSSION: Response to member comments from July 9, 2025 ASC meeting

The ASC reviewed the member comments that were made in the July 9, 2025 ASC meeting and advised that staff and the committee will draft a policy regarding communications with complainants and respondents that are similar to what is written in the Covenants Rules, for review at a future ASC meeting.

DISCUSSION: Review of ASC Coverage Policy including access easements

The ASC confirmed the accuracy of the most recent coverage policy.

Debi Phelps moved to adjourn. Mitch Clarin seconded. (Passed 3:0 Whitten, Clarin, Phelps)

Meeting Adjourned at 12:15 PM. The next meeting is scheduled for August 27, 2025, at 9:00 AM, via teleconference and in person in the Mezzanine at Northwoods Clubhouse.

ASC Minutes Approved by Committee Chair:

_____/_____
Rod Whitten Date