

LONG-RANGE PLANNING COMMITTEE

2025 Task List Approved 1/24/2025

The LRPC Charter States: The LRPC shall serve the Board and Staff as a source of advice, feedback, assistance and expertise in all matters pertaining to the Association's long-range planning.

ANNUAL TASKS

1. Review and provide feedback on the Association's current long-range planning documents in preparation for the 2026 budget process. Planning documents include: 20-Year Capital Projects List, Building Replacement Schedule, Strategic Interagency Project Schedule, and 10-Year Capital Funds Projection (CFP) (Q1-Q4).
 - a. Integrate member feedback into LRPC recommendations on long range planning documents (Q1-Q3)
 - i. Utilize existing member data.
 - ii. Examine the need for additional data and perspectives needed to enhance the committee's value for long term planning (beyond 5 years)
 - iii. Develop future data needs based on long range plans beyond 5-year window.
 - b. Utilize the LRPC Charter's guiding principles and the Tahoe Donner Vision and Mission Statements to provide long-range infrastructure and programmatic input (Q2).
 - c. Deliver committee recommendations to staff and Board (Q3).
 - d. Chair participates in budget workshops and reports back to the committee at scheduled meetings (Q3).
 - e. Committee reviews the approved budget (20-Year Capital Project List, 10-Year CFP) and discusses impact related to long term planning (Q4).
2. Succession plan (Q3 – Q4):
 - a. Committee leadership succession plan:
 - i. Announce candidates for chair and vice chair at the November LRPC meeting. LRPC members vote if there is more than one candidate.
 - b. Committee member recruiting plan:
 - i. Current members with expiring terms to state their intent to retire or continue in October
 - ii. Chair creates a personnel report listing needed skills for future committee members
 - iii. LRPC will work with staff and the Board to recruit qualified candidates.
 - iv. Applications for three-year terms will be submitted through the Tahoe Donner website in early October each year. Board will approve candidates with a January 1st start date

SPECIAL TASKS

Member Surveys

1. Review recent member surveys to identify questions and topics for future strategic planning (Q1-Q2).
2. Recommend strategic topics for inclusion in the 2025 member survey.
3. Work with staff to identify long-range planning business questions to include in the 2025 member survey. (Q3).

New Long Range Planning Initiative

In the future, the LRPC intends to request that the Board of Directors initiate and prioritize a major long-range community planning initiative no later than the adoption of the 2027-2031 5-Year Strategic Plan. The intent of this planning initiative will be to establish a new and ongoing vehicle for Tahoe Donner's long-range planning to succeed the General Plan, which has not been updated since 2010. Toward this end:

1. In 2025, the LRPC will collaborate with staff to undertake a preliminary and preparatory historical and comparative research project, culminating in a report to the Board of Directors. As a preliminary and preparatory document, this report will not make substantive recommendations about Tahoe Donner's long-range strategic direction. Rather, the intent of the report will be to help put Tahoe Donner into a ready stance for long-range planning by cataloguing and clarifying the range of considerations that should factor into planning and decisions about Tahoe Donner's long-range strategic direction.
 - a. This report will include:
 - i. The recommended scope of the proposed long-range planning initiative, including suggested initiative parameters, elements, and goals.
 - ii. Recommendations about how the proposed long-range planning initiative can integrate with existing long-range planning documents, including the Trails Master Plan and the Land Management Plan.
 - iii. Comparative benchmarking against other long-range planning initiatives in comparable communities and a historical review of previous Tahoe Donner long-range planning initiatives.
 - iv. Emerging and persistent planning themes from member feedback and other sources that will need to be defined.
 - v. A long-range planning initiative roadmap with potential next steps for staff, the LRPC, and the Board of Directors to move the long-range planning project forward. These next steps may include but are not necessarily limited to, formal Board of Directors adoption of the long-range planning strategic initiative, further LRPC research, other committees' involvement, additional member outreach, and/or enlisting outside consultants.
 - vi. Recommendations defining the role and mission of the LRPC going forward.