

**BOARD REVIEW OF FINANCIAL RECORDS IN ACCORDANCE
WITH CALIFORNIA CIVIL CODE SECTION 5500 AND 5501
Governance Resolution 2026 - 9**

WHEREAS, the State of California approved Assembly Bill Number 2912 on September 14, 2018, which modifies Civil Code Section 3, Section 5500 and adds Section 5501, which dictates specific Board of Director responsibilities for monthly review of financial records of the association;

WHEREAS the new law became effective January 1, 2019 and the association shall be in compliance with these new law requirements;

NOW, THEREFORE, under the authority of the Board, the Board resolves the following to be in compliance with the new law:

Beginning in January 2019 and every month thereafter, a Board designated subcommittee shall review the following matters and issue a report (known as the CA5501 Report) on said review. These review meetings shall be closed to Association members. The Report shall be ratified at the Board meeting subsequent to the review by the subcommittee.

A. Board Appointed Subcommittee Members

1. Board Treasurer
2. Vice Treasurer, if the office of Vice Treasurer is filled by the Board
 - a. If the office of Vice Treasurer is not filled by the Board, one other Board director designated on a regular rotation schedule.
 - b. If a schedule conflict prevents the Vice Treasurer or other designee from attending the review, the Vice Treasurer or other designee shall identify another director to attend as a substitute.
3. Director of Finance and Accounting (“DFA”)
4. Controller
5. Optional Attendees: General Manager, Finance Committee Members

If the Treasurer is absent or unavailable, and if the office of Vice Treasurer is filled by the Board, the Vice Treasurer may perform the Treasurer’s duties for purposes of the monthly review, subject to California Civil Code section 5501 and Resolution 2026-#, Board Organization, Governance, and Meetings Policy.

B. Monthly Review Schedule

The monthly review schedule will be determined by the DFA in conjunction with the Treasurer with consideration for the monthly close cycle.

C. Monthly Review Meeting Items

1. Current reconciliation of association's operating accounts
2. Current reconciliation of association's reserve accounts
3. Current year's actual operating revenues and expenses compared to budget
4. Latest account statements prepared by the financial institutions for all accounts
5. An income and expense statement for the association's operating and reserve accounts
6. Check register, monthly general ledger, and delinquent assessment receivable reports

D. Monthly CA5501 Report

1. A statement that subcommittee members have reviewed the items in Section C above;
2. A statement regarding any findings of noteworthiness, including any corrections which need to be made to the review month and or subsequent months;
3. As applicable, a statement of any policy concerns discovered in the course of the monthly review, for consideration by the Board;
4. Acknowledgment by subcommittee participants of participation in review.

ACCEPTED AND DATED: June 26, 2026, by the Board of Directors of Tahoe Donner Association

Benjamin Levine, Director and President

Don Koenes, Director and Treasurer

Denise Gauny, Director and Vice President

Jay Wertheim, Director and Vice Treasurer

Courtney Murrell, Director and Secretary

CERTIFICATE OF SECRETARY

I certify that I am the duly qualified and acting secretary of the Tahoe Donner Association, a California Nonprofit Mutual Benefit corporation. The foregoing is a true and correct copy of the Resolution duly adopted by the Board of Directors at a duly noticed Board meeting held on June 26, 2026 and entered in the minutes of such meeting. The Resolution, as of this date, has not been modified or appealed and is, as of now, in full force and effect.

DATED: _____

COURTNEY MURRELL, Secretary